

**District Board of Health
Meeting Notice and Agenda - Final**

Members

Devon Reese, Vice-Chair

Mariluz Garcia

Paul Anderson

Dr. Reka Danko, MD

Michael D. Brown

Dr. John Klacking, PhD

Steve Driscoll

Thursday, December 19, 2024

1:00 p.m.

Washoe County Administration

Complex

Commission Chambers, Building A

1001 East Ninth Street

Reno, NV

**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW
(Please be sure to keep your devices on mute and do not place the meeting on hold)**

<https://us06web.zoom.us/j/82090181273>

Phone: 1-669-900-6833

Meeting ID: 820 9018 1273

NOTE: This option will require a computer with audio and video capabilities.

(Please be sure to keep your devices on mute and do not place the meeting on hold)

1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Election of District Board of Health Chair for 2025-26. (FOR POSSIBLE ACTION)

Attachments: [Approved Bylaw revision 2024.pdf](#)
[Approved RPPs 6 24.docx](#)

4. Election of District Board of Health Vice Chair for 2025-26. (FOR POSSIBLE ACTION)

Attachments: [Approved Bylaw revision 2024.pdf](#)
[Approved RPPs 6 24.docx](#)

5. Approval of Agenda. (FOR POSSIBLE ACTION)

6. Recognitions.

Kristopher Dahir, City of Sparks elected appointee November 2016 - November 2024 and Chair of the DBOH January 2023 - November 2024

John Klacking, PhD, Washoe County appointee of the DBOH October 2021 - December 2024

NEW HIRES

- i. Benjamin Davis - Air Quality Specialist - AQM - 12/02/2024
- ii. Stacy Dozier - Account Clerk II - AHS - 12/16/2024

YEARS OF SERVICE

- i. Jeffrey Jeppson - Sr. Air Quality Specialist - AQM - 15 years 12/07/2009
- ii. Victoria Nicolson-Hornblower - Public Health Nurse Supervisor - CCHS - 10 years 12/15/2024

HEALTH HEROES

- i. Andrea Esp - EPHP

7. Proclamations.

- 7.A. Recognize January 2025 as National Radon Action Month in Nevada.

Staff Representative: Craig Petersen

Accepted by: Christine Kelly

Attachments: [National Radon Action Month](#)

8. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to jlawson@nnph.org no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the **"Raise Hand"** feature during any public comment period. To provide public comment via telephone only, press ***9 and *6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

9. Consent Items. (FOR POSSIBLE ACTION)

9.A. Approval of Draft Minutes. (FOR POSSIBLE ACTION)

Attachments: [11-21-2024 DBOH minutes](#)

9.B. Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)

9.B.1. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$462,383.00 (no cash match) retroactive to August 1, 2024 through July 31, 2026, in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program; the funds will be used to maintain data for reported COVID-19 cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance and authorize the District Health Officer to execute the Notice of Subaward and any future amendments. (FOR POSSIBLE ACTION)

Staff Representatives: Kellie Watkins and Kristen Palmer

Attachments: [DBOH 12-19-2024 - EPHP - ELC Enhancing Detection Expansion](#)
[SG-2025-00430 - Notice of Subaward](#)

9.B.2. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2024 through September 30, 2025 in the total amount of \$357,824.00 (no match required), with funding contingent upon availability of funds issued through the Federal Continuing Resolution. Allowable expenditures reimbursement is retroactive to October 1, 2024 through September 30, 2025, in support of the Community and Clinical Health Services Division's Women, Infants and Children (WIC) Program and authorize the District Health Officer to execute the Subaward and any future amendments. (FOR POSSIBLE ACTION)

Staff Representative: Lisa Lottritz and Irene Dominguez

Attachments: [DBOH 12-19-2024 WIC Program FY25](#)
[DBOH to approve - Notice of Subaward-SG-2025-00724](#)

9.B.3. Approve the Grant Agreement from the U.S. Environmental Protection Agency (EPA) in the amount of \$662,488 for the period of January 1, 2025, to December 31, 2028, for the Air Quality Management, Multipollutant Monitoring Program, IO# TBD, and authorize the District Health Officer to execute the Agreement and any future amendments. (FOR POSSIBLE ACTION)

Staff Representatives: Francisco Vega and Kristen Palmer

Attachments: [DBOH 12-19-2024 - AQM - Multipollutant Monitoring Grant](#)
[5T-97T21401-0 Washoe County Award](#)

- 9.B.4.** Recommendation for the Board to approve the Interlocal Agreement between Northern Nevada Public Health (NNPH) and Washoe County School District Nutrition Services to provide a tasting component for students participating in NNPH’s school-based program, Power Up Kids. (FOR POSSIBLE ACTION)

Staff Representative: Stephanie Chen

Attachments: [Staff Report ILA WCSD Nutrition Services](#)
[ILA-PowerUpKids](#)

- 9.B.5.** Recommendation for the Board to approve the Interlocal Agreement between Northern Nevada Public Health and the University of Nevada, Reno, School of Public Health to allow Northern Nevada Public Health to house an Immunization Coordinator employed by the University. (FOR POSSIBLE ACTION)

Staff Representative: Lisa Lottritz

Attachments: [Staff Report ILA UNR Immunizations](#)
[ILA UNR SPH and NNPH IZ Coordinator 11-2024](#)

- 9.C. Recommendation for the Board to Uphold Cases Settled or Not Contested to the Air Pollution control Hearing Board. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

- 9.C.1.** Recommendation for the Board to uphold an uncontested citation issued to Sierra Nevada Construction, Case No. 1531, Notice of Violation No. AQMV24-0027 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

Attachments: [DBOH - 12-19-2024 - AQMD - Case No. 1531 Staff Report](#)
[DBOH - 12-19-24 - AQMD - Case No. 1531 Supporting Docs](#)

- 9.C.2.** Recommendation for the Board to uphold an uncontested citation issued to DG Golden Triangle, LLC, Case No. 1535, Notice of Violation No. AQMV24-0028 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

Attachments: [DBOH - 12-19-2024 - AQMD - Case No. 1535 Staff Report](#)
[DBOH - 12-19-2024 - AQMD - Case No. 1535 Supporting Docs](#)

- 9.C.3.** Recommendation for the Board to uphold an uncontested citation issued to Galleria Car Wash, LLC, Case No. 1536, Notice of Violation No. AQMV24-0029 with a \$500.00 penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

Attachments: [DBOH - 12-19-2024 - AQMD - Case No. 1536 Staff Report](#)
[DBOH - 12-19-2024 - AQMD - Case No. 1536 Supporting Docs](#)

- 9.D.** Recommendation for appointment to the Air Pollution Control Hearing Board as an At-Large Board Member. Staff recommends: The re-appointment of Ms. Yvonne Downs to the APCHB as an At-Large Board Member for a three-year term beginning on December 15, 2024, and concluding on December 15, 2027; Applicants include: Dorothy Hudig, Ph.D., Pierre Mousset-Jones, William Grey, William Foster McCoy, Ph.D., Bernadette M. Longo, Edmond LeBlanc, Jay Collins, John Peck, Nicholas Favier, Stephen Birdsall, Lee Squire. (FOR POSSIBLE ACTION)
Staff Representative: Francisco Vega

Attachments: [DBOH 12-19-2024 - AQMD - APCHB At-Large Position Appt Staff Report.docx](#)
[List of Applicants](#)

- 9.E.** Recommendation for appointment to the Air Pollution Control Hearing Board as the Attorney Committee Member. Staff recommends: The appointment of Ms. Therese A. Ure Stix as the Attorney Board Member for a three-year term beginning on December 20, 2024, through December 20, 2027. Applicants include: N/A. (FOR POSSIBLE ACTION)
Staff Representative: Francisco Vega

Attachments: [DBOH 12-19-2024 – AQMD – APCHB Attorney Member Staff Report](#)
[APCHB-Member-Application - NNPH - Therese Stix \(Redacted\).pdf](#)

- 9.F.** Acknowledge receipt of the Health Fund Financial Review for November, Fiscal Year 2025. (FOR POSSIBLE ACTION)
Staff Representative: Jack Zenteno

Attachments: [DBOH 12-19-24 - AHS - November Financials ZS16 November 2024](#)

End of Consent Items

- 10.** Recommendation to uphold the decision of the Food Protection Hearing and Advisory Board to approve Variance Case #2-24FP of the regulations of the District Board of Health Governing Food Establishments for Diamond Peak Ski-Main Lodge BBQ Outdoor Food Establishment (H19-0053FOOD). (FOR POSSIBLE ACTION)
Staff Representative: Amber English

Attachments: [DBOH 12-19-2024 - EHS - Diamond Peak Final](#)
[12-03-2024 FPHAB Agenda](#)
[12 03 2024 FPHAB Packet](#)

- 11.** Presentation and possible acceptance of the FY25 Q1 Strategic Plan Results. (FOR POSSIBLE ACTION)
Staff Representative: Rayona LaVoie

Attachments: [DBOH Staff Report FY25 Q1 Strategic Plan Results](#)
[Q1 FY25 Outcomes Report](#)
[Q1 FY25 Status snapshot](#)
[ClearPoint Results FY25 Q1 DBOH](#)

- 12.** Presentation, discussion, and possible action to affirm the recommendation of the District Health Officer to uphold Fiscal Year 2025 fees for Reno Building Permit - BLD24-00149E. (FOR POSSIBLE ACTION)
Staff Representative: Robert Fyda

Attachments: [DBOH 11-21-24 Fee Reduction Request](#)
[DHO Email to applicant](#)
[EHS DHO Executive Summary for BLD-00149E Aug 2024](#)
[NNPH - Applicant Request for Review](#)

- 13.** Recommendation to approve the proposed 2025 District Board of Health meeting calendar. (FOR POSSIBLE ACTION)
Staff Representative: Chad Kingsley

Attachments: [2025 DBOH Meeting Schedule and Deadlines](#)

14. Staff Report and Program Updates.

- 14.A. Air Quality Management** - EPA Announces CASAC Panel of Experts for Review of Ozone NAAQS, UK Settles In First Case Of 9-year Old Who Died From Air Pollution, September 2024 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

Attachments: [DBOH 12-19-2024 AQMD Division Director Staff Report \(November 2024\).docx](#)

- 14.B. Community and Clinical Health Services** - World AIDS Day; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

Attachments: [DBOH 12-19-2024 CCHS Director Staff Report](#)

- 14.C. Environmental Health Services Program** - Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).

Staff Representative: Robert Fyda

Attachments: [DBOH 12-19-2024 - EHS Division Report](#)

- 14.D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

Attachments: [DBOH 12-19-2024 - EPHP-Division Report](#)

- 14.E. Office of the District Health Officer Report** - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/Collaborations, Community Events, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 12-19-2024 - ODHO Division Report](#)
[2024-November-Media-Mentions](#)

15. Board Comment.

Adjournment.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to jlawson@nnph.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Northern Nevada Public Health Website <https://www.NNPH.org>
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:
<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at jlawson@nnph.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.